Douglas Emmett

DAILY VISITOR LIST

1901 AVENUE OF THE STARS

Attention: Please list all expected visitors and email this form by 4:00 p.m. the day before to:

cstepec@douglasemmett.com **AND** bhawkins@douglasemmett.com

TODAY'S DATE: _____

CLEARANCE DATE: _____

TENANT NAME: _____

SUITE #: _____

TENANT CONTACT: _____

PHONE #: _____

VISITOR NAME(S):

VISITOR NAME(S):

Requested by: _____

Date: _____